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| Report to | Governance and Audit Committee |
| Date of meeting | 22 nd November 2023 |
| Lead Member / Officer | Cllr Gwyneth Ellis / Sarah Wainwright |
| Head of Service | Helen Vaughan-Evans (Head of Corporate Support Service: Performance, Digital & Assets) |
| Report author | Sarah Wainwright (Property Health & Safety Manager) |
| Title | Annual Property Compliance Report |

1. What is the report about?

1.1. This is the annual report on Property Compliance (including Fire) detailing programme and performance. Key priorities for 2023/24 is provided.

2. What is the reason for making this report?

2.1. To provide information regarding how property compliance is being proactively managed within our corporate property stock.

3. What are the Recommendations?

3.1. For committee to note contents of the Property Compliance Annual Report (appendix 1).

4. Report details

4.1. Please see the appendix 1 for the Property Compliance Annual Report covering performance August 2022 to July 2023 including sections covering asbestos, electrical testing, fire, gas and legionella.

4.2. The report covers the compliance performance across the corporate portfolio over a 12-month period (August 2022 to July 2023). The corporate portfolio consists

only public properties where Denbighshire County Council are responsible for the repair and maintenance.

4.3. Each section of the report details the legal responsibilities as set out in current legislation and highlight the previous 12 months' performance (August 2022 to July 2023). Key priorities for 2023/24 is also provided in each section.

5. How does the decision contribute to the Corporate Plan 2022 to 2027: The Denbighshire We Want?

5.1. Good Health and Safety standards, including those related to Property Compliance, are expected in all areas controlled by the local authority and underpin all Corporate Priorities.

6. What will it cost and how will it affect other services?

6.1. No additional budget required.

7. What are the main conclusions of the Well-being Impact Assessment?

7.1. Not Required (report is for information only)

8. What consultations have been carried out with Scrutiny and others?

8.1. Contact with departments responsible for compliance areas to ensure report was an accurate reflection of the work carried out in relation to property compliance. List below:

- Andrew Ward - Principal Building Surveyor
- Toni Daly – M&E Administrator
- Kristal Butler – Asbestos Project Manager
- Debby Pritchard - Systems Officer and Compliance Assistant
- Holly Thomas – Fire Safety Manager
- David Lorey – Lead Officer Corporate Property

9. Chief Finance Officer Statement

9.1. Not Applicable.

10. What risks are there and is there anything we can do to reduce them?

10.1. Not Applicable

11. Power to make the decision

11.1. Not applicable (report is for information only)